

## 9.2 Supporting children with special educational needs and disabilities

### Policy statement

At Filton Park Pre-School Playgroup we provide an environment in which all children, including those with special educational needs and disabilities (SEND), are supported to reach their full potential.

- we have regard for the Special Educational Needs and Disability Code of Practice: 0 to 25 years (2014)
- we ensure our provision is inclusive to all children with SEND
- we support parents and children with SEND
- we do our best to identify the specific needs of children with SEND and meet those needs through a range of strategies, taking advice from our Early Intervention Officer and other outside agencies if necessary
- we work in partnership with parents and other agencies in meeting individual children's needs
- we monitor and review our policy, practice and provision on an ongoing basis and, if necessary, make adjustments.

### Procedures

- we designate a member of staff to be the Special Educational Needs Co-ordinator (SENCO) and give his/her name to parents. Our SENCO is Sue Packham
- we ensure that the provision for children with SEND is the responsibility of all members of the setting
- we ensure that our inclusive admissions practice ensures equality of access and opportunity
- we use the graduated response system for identifying, assessing and responding to children's special educational needs and disabilities
- we work closely with the parents of children with SEND to create and maintain a positive partnership
- we ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's education
- we provide parents with information on sources of independent advice and support
- we liaise with other professionals involved with children with SEND and their families, including in connection with transfer arrangements to other settings and schools
- we provide a broad, balanced and differentiated curriculum for all children with SEND
- we use a system of planning, implementing, monitoring, evaluating and reviewing individual plans for children with SEND
- we ensure that children with SEND are appropriately involved at all stages of the graduated response, taking into account their levels of ability
- we work with other agencies through each stage of the Single Assessment Framework (SAFeh) and any other assessment process for SEND
- we keep records of the assessment, planning, provision and review for children with SEND
- we provide resources to implement our Supporting Children with Special Educational Needs and Disabilities Policy
- we provide in-service training for parents, practitioners and volunteers as appropriate

- we raise awareness of any specialism the setting has to offer
- we ensure the effectiveness of our SEND provision by collecting information from a range of sources e.g. reviews, staff and management meetings, parental and external agency's views, inspections and complaints. This information is evaluated and reviewed on an ongoing basis
- we provide a complaints procedure
- we monitor and review our policy at least annually.

### Further guidance

- Issues in Earlier Intervention: Identifying and Supporting Children with Additional Needs (DCSF 2010)
- Early Years Foundation Stage and the Disability Discrimination Act (DCSF 2010)
- The Team Around the Child (TAC) and the Lead Professional: A Guide for Managers (CWDC 2009)
- The Common Assessment Framework for Children and Young People: A Guide for Managers (CWDC 2009)
- Special Educational Needs and Disability Code of Practice: 0 to 25 years (DfES 2014)

This policy was adopted at a meeting of	<u>Filton Park Preschool Playgroup</u>	<i>(name of provider)</i>
Held on	<u></u>	<i>(date)</i>
Date to be reviewed	<u>Nov/Dec 2020</u>	<i>(date)</i>
Signed on behalf of the provider	<u></u>	
Name of signatory	<u>Adrian Reed</u>	
Role of signatory (e.g. chair, director or owner)	<u>Chair</u>	

### Other useful Pre-school Learning Alliance publications

- The Role of the Early Years Special Educational Needs Co-ordinator SENCO (2006)